






Online Membership Renewal Instructions

1. Go to the FBLA-PBL home page at fbla-pbl.org
2. Click **LOGIN** in the menu bar at the top right of the page.
3. Under **Membership and National Conference Registration**, enter your chapter number.
4. Enter the password *Service* and click the **Log In** button.
 - *The password is not case sensitive.*
5. You will then be logged in as your school. To verify this, you should see your school at the top right of the text on the **Services** screen.
6. Under the Services list, click **Membership Registration**.
7. Read the directions.
8. At the bottom of the page click the **Continue To Step One** button.
9. Follow the directions for each step to add your members for the year.
 - **IMPORTANT:** To enroll a *returning member* for the current membership year, look for the member name from the list and select the student year from the drop down menu before you check the box to enroll. Then check the box next to the student name.
 - When enrolling new student members, do **not** type their names in ALL CAPS.
 - Try to include as many students as possible on **one invoice**.
 - **Send a copy of the invoice** if you are paying by check or money order.
 - To make a correction once you have posted your members, email membership@fbla.org.
 - A purchase order does **not** count as payment.
 - You can pay by check, money order, or credit card (American Express, Visa, Discover, or MasterCard).
10. Before exiting, click the **View & Print Statement** button at the bottom left-hand side of the page to preview your membership.
11. This page can also be printed to keep for your school's records. To print from your web browser, click **File**, then **Print**.

NOTE: Reporting online membership alone does not activate your chapter. Payment must be received at the FBLA-PBL National Center before your chapter is considered officially active for the 2017–18 membership year. Paid membership dues are non-refundable. Dues payment must be received by midnight Eastern Time on the due date for membership award and competitive event eligibility.

For additional questions, comments or concerns, please contact the membership department at 703.860.3334 or email us at membership@fbla.org.

2017–18 Membership Dues Reporting

-  membership dues are unified: members pay national and state dues
-  membership dues are non-refundable
-  dues are subject to change. Visit fbia-pbl.org for the most up-to-date information

National Dues Deadlines to compete at NLC: FBLA & FBLA-Middle Level (3/1/2018) PBL (4/15/2018)

FBLA (High School)—\$6.00 FBLA-Middle Level—\$6.00 PBL (Postsecondary)—\$10.00

State Dues	FBLA	FBLA-Middle Level	PBL
Alabama	\$4.00	\$4.00	\$7.00
Arizona	\$14.00 ST	\$14.00 ST	\$10.00
Arkansas	\$3.00	\$2.00	\$5.00
California	\$5.00/\$25 per chapter	\$1.00/\$25 per chapter	\$10.00
Colorado	\$8.00	\$3.00	\$10.00
Connecticut	\$9.00	\$6.00	\$0.00
D.C.	\$2.00	\$2.00	\$0.00
DoDDS Europe	\$10.00 ND	\$0.00	\$0.00
Florida	\$4.00	\$4.00	\$10.00
Georgia	\$5.00	\$5.00	\$10.00
Hawaii	\$0.00	\$0.00	\$0.00
Illinois	\$7.00	\$2.00	\$8.00
Indiana	\$3.00	\$4.00	\$4.00
Iowa	\$4.00	\$4.00	\$7.00
Kansas	\$3.00	\$3.00	\$10.00
Kentucky	\$4.00	\$0.00	\$7.00
Louisiana	\$5.00	\$5.00	\$6.00
Maine	\$9.00	\$0.00	\$0.00
Maryland	\$6.00	\$4.00	\$6.00
Massachusetts	\$9.00	\$3.00	\$10.00
Michigan			
Minnesota			
Mississippi	\$4.00	\$4.00	\$7.00
Missouri	\$4.00	\$2.00	\$10.00
Nebraska	\$4.00	\$4.00	\$6.00
Nevada	\$6.00	\$6.00	\$8.00
New Hampshire	\$14.00	\$14.00	\$10.00
New Jersey	\$7.00	\$2.00	\$6.00
New York	\$6.00	\$6.00	\$7.00
North Carolina	\$6.00	\$5.00	\$10.00
North Dakota	\$4.00	\$4.00	\$10.00
Ohio	\$7.00	\$5.00	\$10.00
Oklahoma	\$5.00	\$5.00	\$5.00
Ontario	\$0.00	\$0.00	\$0.00
Oregon	\$9.00 or *	\$9.00	\$9.00
Pennsylvania	\$6.00 ST	\$3.00 ST	\$15.00
Puerto Rico	\$3.00		
Rhode Island	\$3.00 ND	\$3.00 ND	\$0.00
South Carolina	\$7.00	\$7.00	\$10.00
South Dakota	\$5.00		
Tennessee	\$3.00	\$3.00	\$6.00
Texas	\$6.00	\$6.00	\$6.00
U.S. Virgin	\$6.00	\$4.00	
Utah	\$5.00	\$5.00	\$6.00
Vermont	\$6.00		
Virginia	\$4.00	\$1.50	\$8.00
Washington	\$10.00	\$10.00	\$10.00
West Virginia	\$4.00	\$2.00	\$4.00
Wisconsin	\$5.00	\$4.00	\$10.00
Wyoming	\$4.00	\$4.00	\$4.00

□ The charter fee for each division's new chapters is \$20.00 per chapter.

Re-Activation fee—\$20.00 per chapter

New FBLA Chapters
Charter with 5 members

New FBLA-ML Chapters
Charter with 3 members

New PBL Chapters
Charter with 3 members

Virtual PBL—Please register at virtual.fbia-pbl.org

Code	Definition
ND	Pay state dues to state office, pay national dues to national office
ST	Pay both state and national dues to state office
No Code	Pay state and national dues to national office
Blank	No state chapter active at this time, pay national dues to national office

* Oregon FBLA Affiliate pricing. Contact state adviser for more details.

National Membership Dues
FBLA-PBL
PO Box 79063
Baltimore, MD 21279
800.325.2946 option 3
Payable to: FBLA-PBL

fbia-pbl.org

Applicable from August 1, 2017–July 31, 2018
*Dues amounts are subject to change