



PBL LOCAL CHAPTER ANNUAL BUSINESS REPORT

Report Rating Sheet

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Points Earned
Introduction					
"State of the Chapter" remarks to current members by chapter president <ul style="list-style-type: none"> • Number of members • Size of school and community 	0	1-3	4-7	8-10	
Comments:					
Activities to Benefit Chapter and Its Members					
Program of Work	0	1-2	3-4	5	
Recruitment activities	0	1-2	3-4	5	
Leadership development	0	1-2	3-4	5	
Career exploration and preparation	0	1-2	3-4	5	
Business partnerships	0	1-2	3-4	5	
Chapter fundraising	0	1-2	3-4	5	
Public relations activities and chapter publicity	0	1-2	3-4	5	
Comments:					
Activities to Benefit Other Individuals and Organizations					
State and national projects	0	1-3	4-7	8-10	
Other community service projects	0	1-3	4-7	8-10	
Comments:					
Conferences and Recognition					
Participation in PBL conferences	0	1-3	4-7	8-10	
Other chapter and individual recognitions earned	0	1-2	3-4	5	
Competitive event winners and participants	0	1-2	3-4	5	
Comments:					
Report Format					
Clear, concise presentation with logical arrangement of information following the rating sheet categories	0	1-2	3-4	5	
Correct grammar, punctuation, spelling, and acceptable business style	0	1-2	3-4	5	
Design and graphics are appropriate for purpose	0	1-2	3-4	5	
Comments:					
Subtotal					/100 max.
Penalty Points Deduct five (5) points each for not adhering to Report Guidelines (maximum of fifteen [15] points): <input type="checkbox"/> cover incorrect <input type="checkbox"/> missing table of contents <input type="checkbox"/> over fifteen (15) pages <input type="checkbox"/> no page numbers <input type="checkbox"/> report format does not follow rating sheet					
Total Points					/100 max.

School: _____ State: _____

Judge's Signature: _____ Date: _____

Judge's Comments: